

Argyle CSD Remote Learning Plan

The following remote learning protocols are designed to help ensure that each and every student in the district, whether remote or in-person, is receiving the same quality educational experience. In order to do this, our students, staff, and families must work together to enforce student protocols for both in-person and remote learners alike. The following are parameters that should be established to ensure readiness to learn.

Teacher Responsibilities

Our teachers promise to foster a sense of community and connectedness among the students whenever possible. Teachers will collaborate with colleagues and assign flexible learning activities or assignments for students with consideration of the remote learning environment. They will solicit feedback and ideas from students, provide a clear weekly schedule, and clearly communicate classroom norms and expectations for all online interactions and collaboration.

Parent/ Student Responsibilities: We ask that parents establish daily routines and expectations for their child. Please help your child plan the week's activities, check-in with your child regarding their work, engage them in a discussion of their work, and help your child create an environment that is conducive to our district standards. Please also:

- Support opportunities for your child to exercise, be outdoors, and be involved in the arts
- Establish guidelines for your child's screen time
- Reach out to your child's teacher, advisor, or guidance counselor with concerns, questions, and for support
- Be a supportive partner with your child's teacher(s)

Student Conduct

Students and parents/guardians who are engaged in remote learning are expected to follow all of the student conduct expectations regularly enforced while on-campus.

Student Expectations

- Participate in learning activities and complete work within the designated time period
- Commit to learning duration outlined in the schedule
- Communicate with teachers to answer questions
- Take responsibility for their learning by participating, completing the assigned work, and responding to teacher posts or requests for feedback in a timely manner
- Ask for help if you are confused by a lesson or feel like you are falling behind. We are here to help you!
- Be thoughtful and kind in your online communications with your peers and teachers. All online activity should be school appropriate
- Use Google Meets/Hangouts for instructional purposes only
- Be mindful not to violate any educational privacy laws. Just as if you were in class, taking videos or pictures of class interactions, classmates, or the teacher without written consent is prohibited.

Engaging in Appropriate Remote Learning ✓

✓ **Be respectful:** Remember to be respectful of classmates and adults at all times.

✓ **Try your best:** Check your work for capital letters, punctuation, and correct spelling.

Remember, if you have questions about something - ask your teacher, they are here to help you!

✓ **Be a good digital citizen:** Remember, your computer at home is now your classroom. Ask yourself, would I write/share/say this while in my classroom in-person with my teacher and classmates? If the answer is 'no,' most likely it is not appropriate for your online classroom, either.

✓ **Establish a classroom-friendly learning space:** Although you're not physically at school, you should treat the space as your classroom. Please check the background before signing into class. We expect students to be out of bed and dressed appropriately for school. Students should also have a quiet room to work in. Background noise/talking not only distracts remote learners but also in-school classmates when microphones are on. Microphones should be muted unless otherwise instructed by the teacher.

✓ **Cameras on:** Be on camera and participate in class discussions. Again, in order to be counted as "present", you must be visible in the Meet. Students are expected to remain in their Google Meet until dismissed by the teacher.

✓ **Be on time:** Please be on time for your Meet. Your teacher will take attendance at the start of class, so in order to be marked "present", you must be on time. The first minutes are very important; your teacher will go over directions and assignments at the start of class.

✓ **Be patient with yourself and others:** Remember that this experience is new to everyone and there will be a learning curve as we navigate remote learning. It is very different from simply talking to a person face-to-face. Listen to each person and use the chat area to put your thoughts or questions as you wait.

Sickness

If a remote student is sick, he/she should try to attend Google Meet for each class as they normally would. If that is impossible, email the teacher and check Google Classroom for work as soon as possible.

If an in-school student is sick, he/she should not come to school. However, if the student is well enough, he/she should join Google Meets to keep up with instruction and classwork. If the student is an in-school learner, he/she will be marked absent. Attending the Google Meet does not negate the absence, but does provide direct instruction and academic support.

Assessments

Students are expected to follow classroom testing procedures. Use of phones, emails to other students, screenshots to others, Google, and/or other resources not allowed by the teacher are considered cheating. Cameras are to be kept on during an assessment. Assessments should be turned in by the end of class (unless otherwise directed by the teacher) in order to earn credit.

Again, we thank you for your commitment to our remote learning option. We are in an unexpected and steep learning curve and all members of the Argyle Central School District are working together to learn and teach in our current environment.



ARGYLE CENTRAL SCHOOL Remote Learning Commitment Form

Student's Full Name: _____

Grade Level: _____ Teacher: _____

Please initial each of the following, then sign and date below:

_____ I am committed to remote learning for the next five weeks. I acknowledge that if I do not request a formal change to In-Person learning before the end of the current grading period I will be automatically continued on the current remote plan.

_____ I have read through and understand the “**Argyle CSD Remote Learning Plan**” document and agree to following and enforcing these best practices.

_____ I have access to reliable WiFi and/or the means to provide consistent access to the internet.

_____ I will ensure my student completes their assigned activities **each day**.

_____ I understand that as a parent/guardian, I am responsible for my child(rens) daily attendance. I acknowledge that remote-learning attendance will be treated the same as in-person attendance.

_____ I understand that I may check out/borrow a device through my child's school and that I am solely responsible for any damages as described in the equipment use agreement.

_____ I understand that some courses may have coursework that can only reasonably be completed in person and may require a student to obtain equipment from school in order to complete coursework virtually (ie: Physical Education.) For these courses, remote learners are expected to complete tasks individually under the supervision of a parent/guardian.

_____ I understand that it is my responsibility to maintain communication with my child's teacher by using Google Classroom and /or email to create a learning partnership.

_____ I understand that conditions surrounding the COVID-19 pandemic are continually evolving and Argyle Central's learning plan is subject to change based on federal, state and local guidelines.

Signature of Parent/Guardian

Date